

Template for minutes, Board meeting of a limited company, general pledge for third-party liability

Meeting Board meeting
Minutes No. X/yyyy

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Date

Place

Present

AA Chairman
BB
CC Secretary
DD

1 § Opening of the meeting

AA, Chairman of the Board of Directors, opened the meeting and appointed CC as Secretary.

2§ Legitimacy of the meeting and quorum

As all members of the Board were present, it was declared that the meeting was legitimate and constituted a quorum.

x § Provision of security

An unanimous decision was made to pledge the below-mentioned assets owned by the company as general security to Nordea Bank Abp and Nordea Mortgage Bank Plc for all current and future commitments and other obligations of the below-mentioned debtor, and to accept the terms of pledge. The provision of the security is justified in business terms, as _____

Specification of security: _____

Debtor: _____

Addition for small companies:

The general pledge/general guarantee is limited to _____ euros and it is effective in favour of all commitments of the debtor to the bank that are created on dd Month yyyy at the latest.

§ Examination of the minutes

A decision was made to examine the minutes and confirm them with the signatures of those present.

In fidem:

AA

BB

CC

DD

Note! If the original minutes or a signed original extract from the minutes are not delivered to the bank, any copies of them must be certified.