

Template for minutes, Board meeting of a limited company, special pledge for third-party liability

Meeting Board meeting

Minutes No. X/yyyy

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Date

Place

Present

AA Chairman
BB
CC Secretary
DD

1 § Opening of the meeting

AA, Chairman of the Board of Directors, opened the meeting.

2§ Legitimacy of the meeting and quorum

As all members of the Board were present, it was declared that the meeting was legitimate and constituted a quorum.

x § Provision of security

A unanimous decision was made to pledge the below-mentioned assets owned by the company to Nordea Bank Abp as special security for the following credit/commitment, and to accept the terms of pledge. The provision of the security is justified in business terms, as _____

Specification of security: _____

Debtor: _____

Credit/commitment for which the above-mentioned pledge stands as security.

Loan (or other) number x, _____ euros.

§ Examination of the minutes

A decision was made to examine the minutes and confirm them with the signatures of those present.

In fidem:

AA BB

CC DD

Note! If the original minutes or a signed original extract -from the minutes are not delivered to the bank, copies of them must be certified.