

Model for minutes, Board meeting of a limited company,  
special security for own credits

Meeting Board meeting  
Minutes no. X/yyyy

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Date

Place

Present

AA Chairman  
BB  
CC Secretary  
DD

1 § Opening of the meeting

AA, Chairman of the Board of Directors, opened the meeting.

2§ Legitimacy of the meeting and quorum

As all members of the Board were present, it was declared that the meeting was legitimate and constituted a quorum.

x § Provision of security

A unanimous decision was made to pledge the below-mentioned assets owned by the company to Nordea Bank Abp as special security for the following credit/commitment, and to accept the terms of pledge.

Specification of security: \_\_\_\_\_

Credit/commitment for which the above-mentioned pledge stands as security.

Loan (or other) number 123456-12345678, \_\_\_\_\_ euros.

§ Examination of the minutes

A decision was made to examine the minutes and confirm them with the signatures of those present.

In fidem:

\_\_\_\_\_  
AA BB

\_\_\_\_\_  
CC DD

Note! If the original minutes or a signed original extract from the minutes are not delivered to the bank, the copy must be certified.