

E-invoice for consumers

Use of the notification service messages

The introduction of the consumers' e-invoice requires that the invoicer is prepared to send and receive notification service messages. Invoicers notify their preparedness to provide consumers with the e-invoice service by sending an invoice sender's notification. Invoice sender's notifications received are saved in a database, published in Nordea's Netbank and transmitted to other banks. After that consumers can order e-invoices and these orders are delivered to the invoicers with invoice receiver's notifications. From these notifications invoicers get the consumers' e-invoice addresses to be updated in their own customer registers.

Making an invoice sender's notification

Make an invoice sender's notification by using the Invoice sender's notification program available on the info website of the Federation of Finnish Financial Services.

The program guide helps you enter the information needed.

Draw up notifications to all banks in whose netbanks you want to publish your notification.

In the notifications, use the e-invoice address agreed on with Nordea and the intermediary's code NDEAFIHH.

Save the file to be uploaded on your own PC.

Sending invoice sender's notifications

Send the invoice sender's notifications to Nordea by using Netbank's file transfer.

Select the file "Invoice sender's notification (FIB2CLASS)" to be uploaded.

Processing of invoice sender's notifications

An invoice sender's notification will be sent for further processing right after the receipt of the message. If the invoice sender's notification is correct, it is published in the personal customer's Netbank. Invoice sender's notifications addressed to other banks are forwarded to these banks once a day between 1.00 and 3.00 am.

You can check the status of the delivery with a file status inquiry.

Rejected invoice sender's notification

If an invoice sender's notification is incorrect and cannot be processed, you will get feedback on a rejected invoice sender's notification.

Select the file "E-invoice to file transfer.feedback (HYLLASKUT)" for downloading. Save the downloaded file on your own PC.

Downloading of invoice receiver's notifications

Download invoice receiver's notifications from Nordea by using Netbank's file transfer.

Select the file "Invoice receiver's notification (FIB2CLASS)" to be downloaded. Save the downloaded file on your own PC.

Use of an archiving program

You can print out the invoice receiver's notifications you have downloaded in the same way as a rejected invoice sender's notification by using the Finvoice archiving program.

The archiving program comprises the necessary style sheets, so that consumers' addresses include the invoice receiver's notifications, and the possible rejected invoice sender's notification can be converted into a format that can be viewed with the browser or it can be printed on paper.

You get the e-invoice addresses of your consumer customers from the printed-out invoice receiver's notifications, when you make invoices addressed to them.

Auxiliary programs on the Finvoice website

The invoice sender's notification program and the archiving program with user's instructions are published at www.finvoice.info under Electronic invoice for companies/Technical descriptions/E- invoice for consumers.