

# How to sign documents digitally

Digital signing is easy and secure. It's environmentally-friendly and saves time, as you don't need to visit a branch. We'll notify you via email and SMS when we have sent you documents to review or sign.



## Log in to Nordea Mobile or Netbank

All your documents are available in Nordea Mobile or Netbank under 'Profile' and 'Documents'. You can log in to both Nordea Mobile and Netbank with your Nordea access codes.

If you don't bank with us, you can access the documents by logging in to the Omaposti digital mailbox service ([Nordea.fi/omaposti](https://nordea.fi/omaposti)) using the online banking codes you have from any Finnish bank or a Mobile ID from your operator.



## Read the documents and cover letter

First read the attached cover letter and review the documents carefully.



## Sign the documents

Open the documents awaiting your signature one by one under 'Agreements to be signed'. Read each document, tick the box beside 'I have read and understood the document' and select 'Sign'. To sign the document, verify your identity with Nordea's code app or code calculator, the online banking codes you have from another bank or your Mobile ID.

Finally, check that you have signed every document.

## Good to know

- The documents will be available for you to sign for 15 days.
- If you have home loan documents to sign, please sign them at least 24 hours before closing on a home.
- If you are a guarantor or third-party pledger for a loan, the loan documents will initially be sent to you to read. After 24 hours of receiving them, you will be able to sign the documents.
- Once the signatures have been received from all parties involved in a loan agreement, Nordea will grant the loan and the agreement will become effective.
- Your documents are archived automatically and you can print them before and after signing them.
- If you are unable to sign the documents, make sure that e-identification has been enabled in your Netbank agreement.

## Help and support

- As for browsers, Google Chrome best supports digital signing.
- If you are not able to sign in Nordea Mobile, for example, because you have several online banking codes, log in to Netbank and sign by selecting 'Access codes' as the method of signing.
- The firewall on your computer may prevent you from signing documents digitally.
- You can find information on digital signing on the Nordea.fi website by searching with the word 'Omaposti'.
- If you have any questions about your documents or need help with digital signing, you can contact our Customer Service, tel. 0200 70 000 (local rates apply), or through the chat in Nordea Mobile or Netbank.