

Nordea

# Instructions for using a code calculator

The instructions in this guide will help you log in to Netbank and to pay and confirm bills using a code calculator.



# How to log in to Netbank:



## Step 1 On a computer:

1. Open your Internet browser and write in the address field: [www.nordea.fi](http://www.nordea.fi). Click **Enter**.
2. Click **Login** in the top right corner of the page and select **Personal customer's Netbank**.
3. From the four tabs, select **Code calculator**.
4. Enter your **User ID** (6–8 digits).



## Step 2 On a code calculator:

5. Go through the following steps **on your code calculator**:
  - a) Activate the code calculator by tapping the **OK** button on the calculator.
  - b) Tap the **Login** button.  
(number 1)
  - c) Enter your **PIN code**  
(4 digits) and tap **OK**.
  - d) The code calculator will give you a code.



## Step 3 On a computer:

6. **Enter the code that the code calculator** created in the “Code” field on Netbank’s login page and then click **OK**.

You will now move on to Netbank.

# Paying and confirming bills:



## Step 1 On a computer:

1. In Netbank, select “New payment”.
2. Click “Scan code” or enter:
  - a) “Name”
  - b) “To account” in the format “F112582105544556665xxxx”
  - c) “Amount”
  - d) “Due date”
  - e) Enter the “Reference” as a series of digits or in the “Message” field some invoicing detail such as the number of the bill.
3. Choose whether you want to make the payment “Once” or “Monthly”.
4. Select “Save as payment template” if you make payments to the same recipient in future.
5. Click OK.



## Step 2 On a code calculator:

5. Go through the following steps **on your code calculator**:
  - a) Activate the code calculator by tapping the **OK** button on the calculator.
  - b) Tap the **Sign** button. (number 3)
  - c) Enter the code into the calculator from your computer screen (6 digits) and tap **OK**.
  - d) Enter your PIN code (4 digits) and tap **OK**.
  - e) The code calculator will give you a code.



## Step 3 On a computer:

6. Enter the code that the code calculator created in the “Code” field in Netbank and then click “Confirm”.
- The bill will be confirmed.

**Nordea 24/7 Customer Service  
at your service (in Finnish) every day at  
0200 3000\***

**When you call us, it is a good idea to identify yourself with your access codes for faster service. By identifying yourself you can also tend to many banking matters safely.**

**Calls from abroad +358 200 70 000 (international call charge).**

\* Service in English available Mon–Fri 8.00–18.00. Due to legislation and technical operating hours, orders can only be executed to a limited extent at night and on weekends.

Phone call price: local network charge/mobile phone charge